

Please retain a copy of this form for your records

Date: _____

2024 Multi-Show Reservation Form

The Jenkins Agency Inc., 1076 Skyvalley Crescent, Oakville, ON L6M 3L2 or Fax: 905-827-8139

Tel: 905-827-4632 Toll Free: 1-800-465-1073 Email: dave@jenkinsshowproductions.com Website: www.jenkinsshow.com

Company Name: _____

Phone #: _____ Fax #: _____

Email: _____

Mailing Address: _____

City: _____ Postal Code: _____

Name of person reserving booth: _____

Total deposit enclosed: _____ Cheque Visa Mastercard
(No HST required on deposit. Cheques payable to The Jenkins Agency Inc.)

Describe what kind of exclusive home show offer or sale you will be offering. Companies with special offers may receive additional promotion prior to the show.

Authorized

Signature: _____
(This acknowledges you have read and accept the rules & regulations of this agreement)

Credit Card Number: _____ Name On Card: _____

Expiry: _____ CVV: _____ Signature of Card Holder: _____

Credit card payments will include a 2.4% processing fee. Jenkins Show Productions HST#: R110158359

Please Select One: I authorize Jenkins Show Productions to process the desposit and installment payments on the given credit card on the due dates listed in the Payment Schedule below. A non-refundable, non-transferable \$100 deposit must accompany this application.

I authorize Jenkins Show Productions to take full payment for my booth(s) upon receipt of this form. Each booth price includes a \$100 non-refundable, non-transferable deposit.

Payment Schedule Upon Reserving Each Booth **\$100 Deposit** → December 7, 2023 **50% of remaining balance** → March 1, 2024 **Remaining balance**

SHOW DATES	BOOTH REQUESTS	2024 BOOTH PRICES
<input type="checkbox"/> Ancaster Spring Home & Garden Show February 23-25, 2024	_____	<i>The BIG One!</i> - Remax Spring Home & Garden Show <input type="checkbox"/> 10'x10' \$1599+ HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x20' \$3098 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <i>*Larger booths available upon request</i>
<input type="checkbox"/> <i>The BIG One!</i> Remax Spring Home & Garden Show March 15-17, 2024 - Hamilton	_____	
<input type="checkbox"/> Oakville Spring Home & Garden Show April 5-7, 2024	_____	Oakville/Burlington/Ancaster Lifestyle Spring Home Shows/ Ancaster Lifestyle Fall Home Show <input type="checkbox"/> 10'x10' \$1399 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x20' \$2698 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <i>*Larger booths available upon request</i>
<input type="checkbox"/> Niagara Spring Home & Garden Show April 12-14, 2024	_____	Milton /Niagara Lifestyle Spring Home Shows/ Oakville Lifestyle Fall Home Show <input type="checkbox"/> 10'x10' \$1299 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <input type="checkbox"/> 10'x20' \$2498 + HST <input type="checkbox"/> Corner requested (add \$150 + HST) <i>*Larger booths available upon request</i>
<input type="checkbox"/> Burlington Spring Home & Garden Show April 19-21, 2024	_____	
<input type="checkbox"/> Milton Spring Home & Garden Show April 26-28, 2024	_____	Boost your results from the home show by inviting your client base to visit you at the show!
<input type="checkbox"/> Oakville Lifestyle Fall Home Show September 6-8, 2024	_____	
<input type="checkbox"/> Ancaster Lifestyle Fall Home Show October 18-20, 2024	_____	

UPGRADES

- Electricity:** I need power! Power is \$125+HST if ordered in advance, or \$150 on site.
(reminder that power is included in Ancaster) \$125+HST
- Highlighted:** On the exhibitor list handed out to every person that comes in the show, and featured on the official landing page for the show. \$99+HST
- Social Media:** Receive an exclusive post promoting only your company on Jenkins Show Productions' Instagram & Facebook! \$99+HST

INSURANCE

All exhibitors must be properly insured before moving into each show. Typically this is covered under your regular business insurance. We recommend checking with your insurance company.

**Please email insurance documents to:
dave@jenkinsshowproductions.com**

Official Show Rules and Regulations

- Please retain a copy of this form for your records. This form serves as both an application and a contract.
- No booth sharing or sub-leasing of exhibit space is allowed without consent of management. Tables, carpeting and chairs are not included.
- All exhibitors must abide by local fire regulations (fire inspectors from the community may inspect your display), bylaws and regulations from the city, facility, police, electrical personnel including consumer and health and safety concerns. All exhibitors must abide by The Jenkins Agency Inc. and the venue's show rules and regulations unless prior arrangements are made.
- During the show each exhibitor is responsible for his/her own display and its contents and may only display, promote and sell the items listed on the reservation form. The exhibitor may not sub-lease all or a portion of the booth space to another company.
- All signage within each booth must be professionally produced (no handwritten signs).
- To enable your neighbour to be seen, it is recommended that objects located at the front of your booth be lower than 4' high unless prior arrangements are made. All booths must have some type of floor covering; carpet/foam tiles, etc.
- NSF cheque charge \$50.00.
- Electricity must be requested in advance through show management and/or show suppliers. All equipment used by exhibitors must be CSA approved. This is the exhibitor's responsibility.
- Heavy duty commercial extension cords must be supplied by the exhibitor if electricity is required.
- The exhibitor releases the show coordinators, or any of its assignees and employees from any injury or damage incurred by the exhibitor or the exhibitor's agents and for any personnel and employees of the facility/owners. The exhibitor also releases the show coordinators from all liability and responsibility for any theft or damage to goods included in the display or done to the premises before, during or after the show.
- The Jenkins Agency Inc. reserves the right to use alternative methods of show promotion.
- Displays must be staffed during show hours.
- Move-out arrangements must be made for Sunday evening at 5 p.m. (not before). For the integrity of the show, dismantling of a booth or removing product prior to the last closing day of the show is strictly prohibited. Not adhering to this rule can affect future participation in events by The Jenkins Agency Inc. If an exhibitor leaves items after the scheduled move-out or damages the space and there is an additional cost, it is strictly the exhibitor's responsibility.
- The show organizer reserves the right to move an exhibit due to management's request or other extenuating circumstances. No absolute guarantee can be given to requested exhibit position within each show - however, requests are considered.
- Management of the facility and the show organizer retain the right to ask any vendor to vacate or leave the premise upon request at any time. Facility owners and/or the show organizer are not responsible for any loss of business or personal income incurred by the tenant due to the removal or movement of a display or cancellation or postponement of the show due to *unforeseen circumstances** or damages and expenses the exhibitor may incur resulting from the change.
- *Please be assured that in the unlikely event the home show is cancelled due to the Covid-19 pandemic, 100% of rent paid will be applied to a future Jenkins show.
- If you decide to cancel your booth at a home show before March 1, a refund will be given for 50% of the total booth price. Refunds will not be given for cancellations after March 1.
- All exhibitors agree to abide by local Covid-19 protocols, if necessary.
- Final exhibitor approval is determined at the discretion of show management.
- As per the Ontario Ministry of Labour, children under the age of 16 are not permitted on the show floor during move in or move out.
- HST Number: R110158359.



Find us on
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Jenkins Show Productions is the proud organizer
of Ontario's finest community home shows.

1-800-465-1073